

## CONCORD TOWNSHIP BOARD OF TRUSTEES

March 27, 2019

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### Call to Order

The Concord Township Board of Trustees met in regular session on March 27, 2019 at 7:00pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

*Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the March 13, 2019 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

### Public Input

Lori Kannally from the Delaware General Health District reported the following:

- 1) Thanks to Trustee Garrett for attending the annual District Advisory Council meeting this month.
- 2) Reminder that the Health Department can issue birth and death certificates.
- 3) Risky behavior campaigns will be starting for e-cigarettes and vaporizers, which are still on the increase. One Juul cartridge equals the nicotine in twenty cigarettes.
- 4) Mr. Johnson mentioned the township would like to be on the list for mosquito traps.

Steve Locker of Locker Soccer, Powell, Ohio, spoke to the Board about renewing his field use contract. When he sent training schedule for spring he found out previous year's contract had expired December 31. His season runs September to May. Mr. Locker tried to launch a township recreational program last year, but said it was a challenge to market the program. The Trustees have a problem with Locker Soccer being for-profit and no township participation. The cost to maintain the fields is \$6,000 per year, so that is the fee. *Mr. Garrett moved and Mr. Haney seconded to appoint Trustee Johnson to negotiate a spring-only season contract with Locker Soccer as he sees fit on behalf of the Board, ending June 30, 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Byron Gunter, representing the Shawnee Hills Civic Association, reported the association is growing and having monthly meetings. He brought forward several neighborhood issues the group would like to address:

- 1) Road conditions on Springdale, South Park, Myrna - Trustees said they try to balance the cost of repair to the amount of homes and traffic on the roads.
- 2) Road/street signs - most are replaced on main roads, but some are bent or missing on internal streets. Trustees requested a list of those needing replaced.
- 3) Ladonna and Harriott - complaint about old vehicles stored with flat tires, unregistered. Zoning Inspector Irvine will check it out.
- 4) House at 6395 South Park Place - complaint about house demolished but foundation remains and is a hazard. File with Delaware County Code Compliance.
- 5) Tiny house on Gwendolyn - has all characteristics of a tiny home except water and septic service. Mr. Irvine has already received complaints last year on this property, but will check with Code Compliance and Prosecutor's office.
- 6) Christmas light show at Mr. Gunter's - expanding this year and several neighbors also participating. A couple do not like it, but he feels it is bringing community together. Last year the Trustees asked him to cut off the light show at 10:00pm on Sundays.

Jason Francis of M/I Homes, discussed the land on the southwestern edge of Scioto Ridge Crossing. The south line of the development splits a pond in half with Ed Ross. Discussion held whether to deed the pond all to Ross, and if issues would result. The Trustees would prefer the developer do an easement agreement with Ross for the pond, and continue to maintain the pond area, along with the fire access drive next to it.

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## Financial Report

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township, and there is money available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

|                        |                       |
|------------------------|-----------------------|
| General Fund:          | \$6,154,927.31        |
| Special Revenue Funds: | <u>\$3,122,315.19</u> |
| Total All Funds:       | \$9,277,242.50        |

Therefore, *Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers, and warrants #1877-1883, 14682-14706, all totaling \$154,801.52. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

## Zoning Department

Zoning Inspector Ric Irvine reported the following:

- 1) Zoning permits to date for March are 15 homes, plus a few revisions, pools.
- 2) A matter before the Zoning Commission is the rezoning of a house on US42 just west of South Section Line. Mr. Irvine feels the rezoning fee is excessive since there are no changes to any buildings or anything on the property. Cost of the zoning hearings would be about \$1,000. After discussion, *Mr. Johnson moved and Mr. Haney seconded to lower the rezoning fee to \$1,000 for this particular rezoning application #ZC012019 for 3883 US Hwy 42, Delaware, Ohio. Vote: Haney-yes, Garrett-yes, Johnson-yes.*
- 3) Final photos and documents are ready for the Prosecutor's office for the property at 4900 US 42.
- 4) Logan Road property photos were taken. All has been cleaned up except for boat in back and a shed.
- 5) Delaware County Regional Planning work flow discussion - On all zoning cases, Mr. Irvine has the applicant submit documents also to DCRPC. The last case submitted to zoning did not go through DCRPC first. The Zoning Commission can still hear the case, but they will not have the comments or recommendations of DCRPC when they meet. The Trustees may want to have the recommendations before they hear the case, or make a decision pending DCRPC comments.

## Old Business

The park fitness equipment area was laid out with paths leading in and out of the area. Trees will be placed along the sides along with a place to sit.

Work agreements were completed for the trees that need to come down on Bunty Station and Clark-Shaw Roads. Trees are being dropped tomorrow morning. Five general work agreements remain for the Clark-Shaw project area, which will be forwarded to Trustees.

Painting will be re-done soon on some areas that have peeled off due to a paint recall.

A quote was received from Ohio Prairie Nursery for cemetery seed mixes. *Mr. Haney moved and Mr. Garrett seconded to approve purchase of Ohio Prairie Nursery prairie seed N#3 not to exceed \$1,000. Vote: Haney-yes, Garrett-yes, Johnson-yes. Cemetery Keller section plat was reviewed to outline prairie and grass seeding areas.*

Mr. Haney continues to evaluate new dump truck options. A demo truck will be coming from Kenworth soon, which has a more expensive cab and chassis. The Freightliner would take about 25 weeks to set up. Trade-in value of old truck would be about \$30,000, with a retail value of \$40-45,000. New salt spreader prices increase after this week.

One Board of Zoning Appeals applicant was submitted for review by the Trustees.

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### **New Business**

A draft of Concord Park rules were reviewed by the Trustees. No action taken.

The next meeting of the Board of Trustees will be rescheduled to 9:30 am on April 10, 2019. Date and location same; the Gazette will be notified.

Due to the retirement of Todd Cooper as Director of Operations on April 22, 2019, *Mr. Johnson moved and Mr. Garrett seconded to create the position of Road Superintendent and approve the job description, effective today. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

### **Fire and Road Departments**

Fire Chief Todd Cooper is working on the renewal of our EMS medical director from Ohio Health. After discussion, *Mr. Garrett moved and Mr. Haney seconded to approve up to \$6,000 to renew the EMS medical director from April 2019-2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

*Mr. Garrett moved and Mr. Haney seconded to approve listing several fire department items on govdeals.com: ferno ems cot model 28z, sigtronix head set system, fire foam, box of water appliances. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

The Dodge Dakota sold on govdeals for \$2,350.00.

Demolition is to begin mid-April at the former state juvenile facility on Home and Dublin Roads.

### **Fiscal Officer / Correspondence**

Annual inventory from January 2019 was reviewed by the Trustees.

*Mr. Haney moved and Mr. Garrett seconded to approve Resolution #032719 to participate in the Ohio Department of Transportation cooperative purchasing program. Participation is valid for two years and no there is no fee. Vote: Haney-yes, Garrett-yes, Johnson-yes. In addition, Mr. Garrett moved and Mr. Johnson seconded to appoint Trustee Haney as the township's purchasing agent for the ODOT cooperative purchasing program. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

The biennial audit by the State of Ohio Auditor's office is ongoing.

*Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #032719-1 to approve the Ohio Department of Natural Resources grant agreement for the township's Concord Community Trail project. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

The Records Commission will postpone their meeting until the next meeting April 10th.

*Mr. Johnson moved and Mr. Garrett seconded to enter Executive Session per ORC 121.22 for a personnel discussion. Mr. Joe Holloway was invited into Executive Session. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

The Trustees returned to Regular session at 10:50 pm.

*Mr. Garrett moved and Mr. Haney seconded to hire Road Department employee, Joe Holloway, as Road Superintendent effective April 7, 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

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*With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote:  
Haney-yes, Garrett-yes, Johnson-yes.*

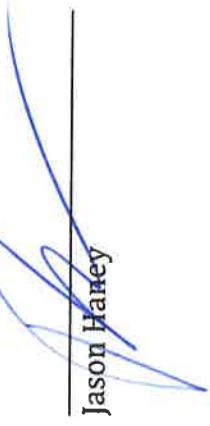
ATTEST

  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

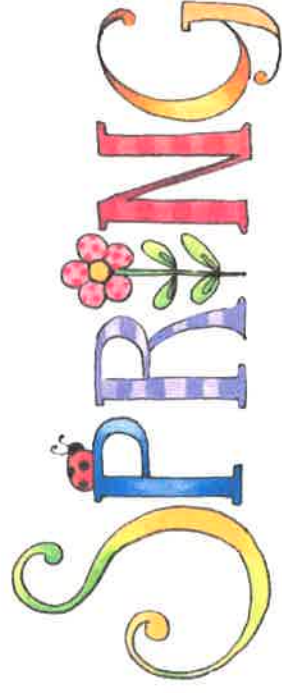
  
Bart Johnson

  
Joe Garrett

  
Jason Haney

Concord Township Trustee Meeting

March 27, 2019



Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the Fiscal Officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

DCRP work flow discussion

Old Business

Park Exercise Equipment. Update and layout area

Bunty Station and Clark Show work agreements all in place?

New Dump Truck specs

New Business

Create new Road Department Superintendent position and approve job description

Adopt New Park Rules

Accept grant for ODNR trail

Operations Director/Fire Chief

Fiscal Officer

Executive Session to discuss personnel

Adjourn

# E-CIGARETTES & VAPORIZERS

## THE REALITY & THE RISKS: SAFER DOES NOT MEAN SAFE

E-cigarette, or “e-cigs”, use is growing, quickly outnumbering traditional forms of tobacco use

E-cigs look like regular cigarettes, while others look like pens, pipes, and USB flash drives. Also known as “vapes”, “e-hookahs”, “mods” and “vape pens”



## VAPORIZERS & MARIJUANA

- Different types of smoking devices are on the market that allow the user to inhale the fumes or vapor from THC.
- Tetrahydrocannabinol or “THC”, is the chemical in marijuana that makes the user feel “high.”
- Vaporizers used to smoke marijuana concentrates, such as hash oil, or “wax” are identical to vaporizers used for tobacco products

## ADDITIVES AND FLAVORS

- Research shows 31% of youth identify flavors such as mint, and fruit as a primary reason for ecigarette use.
- While some believe that e-cigarettes are safer than combustible cigarettes, the truth is that scientists are still learning about the long term health effects of e-cigarettes. Some ingredients in the aerosol can be harmful to the lungs.

## A CALL TO ACTION:

### PREVENTING THE USE OF E-CIGARETTES & TOBACCO

- ✓ Talk to youth about the risks of e-cigarette use in young people
- ✓ Set a positive example by being tobacco-free
- ✓ Advocate for tobacco prevention education and restrictions on the sale of flavored products
- ✓ Support tobacco-free public space initiatives that include e-cigarettes in your local schools and parks
- ✓ Support local Tobacco-21 initiatives in your community, that will raise the minimum buying age for all tobacco products to 21 years old

#### FOR MORE INFORMATION:

[delawarehealth.org/tobacco-free-delaware-county-drug-free-delaware.org](http://delawarehealth.org/tobacco-free-delaware-county-drug-free-delaware.org)  
[delawarehealth.org/partnership-for-healthy-delaware](http://delawarehealth.org/partnership-for-healthy-delaware)  
[fda.gov/TobaccoProducts/PublicHealthEducation/ProtectingKidsfromTobacco/ucm405173.htm](http://fda.gov/TobaccoProducts/PublicHealthEducation/ProtectingKidsfromTobacco/ucm405173.htm)  
[cdc.gov/tobacco/basic\\_information/e-cigarettes](http://cdc.gov/tobacco/basic_information/e-cigarettes)



Paid for in part under grant number SP015726 from the Office of National Drug Control Policy and the Substance Abuse and Health Services Administration, U.S. Department of Health and Human Services.

1/2019



Delaware General  
Health District  
Dedicated to your health

## Birth and Death Certificates

**Birth** certificates are available for anyone born in any county in Ohio.

**Death** certificates are only available for deaths that occurred in Delaware County.



Phone  
orders



Online  
orders



Walk-in  
orders



Mail  
orders



Call **740-368-1700** or

**740-203-2096** to place a phone order. A credit card required to place phone order. Service fees apply.

Visit [www.vitalchek.com](http://www.vitalchek.com) to place order (nominal processing service fee is applied). The Vital Statistics office prepares the certificate. Expedited shipping is offered.

Visit the Vital Statistics Office, 1 W. Winter St., between 8 am - 4:30 pm weekdays. Certificates are prepared while you wait. Cash, checks, credit and debit cards are accepted. Service fees apply for credit and debit.

Use the form found on our website [DelawareHealth.org](http://DelawareHealth.org): **Application for Birth & Death Record**. Print and attach the appropriate fee (\$24 for each certificate).

Delaware General Health District  
1 W. Winter Street, Delaware OH 43014

PENDING WARRANT REPORT  
Concord Township [2019]

Date: 03/27/19

| Warrant Number | Warrant Amount | Voucher Number | Payee                                   | Purpose                           |
|----------------|----------------|----------------|---|-----------------------------------|
| 1877           | 186.35         | V 1877         | HR BUTLER, LLC                          | PAYROLL PROCESSING FEES 3/15/19   |
| 1878           | 3171.28        | V 1878         | HR BUTLER, LLC                          | PAYROLL AGENCY DEDUCTIONS 3/15/19 |
| 1879           | 48466.65       | V 1879         | HR BUTLER, LLC                          | PAYROLL SALARIES 3/15/19          |
| 1880           | 13351.84       | V 1880         | HR BUTLER, LLC                          | PAYROLL TAXES WITHHELD 3/15/19    |
| 1881           | 24882.12       | V 1881         | ANTHEM BCBS OH GROUP                    | MEDICAL INSUR APR19               |
| 1882           | 5723.33        | V 1882         | CBIZ PAYROLL                            | HRA CLAIM REIMBURSEMENTS 3/22/19  |
| 1883           | 298.30         | V 1883         | CBIZ PAYROLL                            | HRA CLAIM REIMBURSE THRU 3/15/19  |
| 14682          | 974.00         | VM14682        | RESPONSOFT LLC                          | FIRE DEPT EMS PROTOCOL SOFTWARE   |
| 14683          | 25.00          | VM14683        | SWOP4G C/O MONTGOMERY CO PURCHASING DPT | ROAD WINTER SALT COOP GROUP       |
| 14684          | 317.00         | VM14684        | SILCO FIRE & SECURITY                   | ROAD DEPT FIRE EXTING INSPECTIONS |
| 14685          | 86.33          | VM14685        | ADVANCED DRAINAGE SYSTEMS, INC.         | PARK TILE SUPPLIES                |
| 14686          | 223.83         | VM14686        | DEL-CO WATER CO INC                     | TWP WATER UTILITIES               |
| 14687          | 2432.72        | VM14687        | OHIO EDISON                             | TWP ELECTRIC UTILITIES            |
| 14688          | 508.59         | VM14688        | MADISON ENERGY COOP ASSOC INC           | ROAD DEPT GAS UTILITY             |
| 14689          | 1046.50        | VM14689        | SHRED READY USA                         | FIRE DEPT HELMETS HIGH-VIS        |
| 14690          | 384.00         | VM14690        | ALL-WIN ELECTRIC LLC                    | PARK ELECTRIC REPAIRS             |
| 14691          | 249.00         | VM14691        | STANLEY STEEMER INTL INC                | ADMIN BLDG CARPET CLEANING        |
| 14692          | 287.76         | VM14692        | FRONTIER                                | FIRE DEPT PHONE SYSTEM REPAIRS    |
| 14693          | 633.34         | VM14693        | VERIZON WIRELESS                        | FIRE DEPT CELL PHONES/DATA        |
| 14694          | 120.00         | VM14694        | CBIZ PAYROLL                            | HRA ADMIN FEE MAR19               |
| 14695          | 48.97          | VM14695        | ANGIE ELLERBROCK                        | BDLG SUPPLIES REIMB COSTCO        |
| 14696          | 38218.79       | VM14696        | OHIO POLICE & FIRE PENSION FUND         | TWP PENSIONS FEB19                |
| 14697          | 7217.45        | VM14697        | TIME WARNER CABLE                       | ADMIN COPIER USAGE FEE            |
| 14698          | 46.81          | VM14698        | PUBLIC EMPLOYEES RETIREMENT SYSTEM      | FIRE/ADMIN INTERNET SVC           |
| 14699          | 205.91         | VM14699        | GORDON FLESCH CO., INC.                 | ROAD DEPT LABOR 3/6-3/15          |
| 14700          | 1323.60        | VM14700        | EXPRESS SERVICES INC                    | TWP LIFE INSUR APR19              |
| 14701          | 173.00         | VM14701        | STANDARD INSURANCE CO                   | TWP DENTAL INSUR APR19            |
| 14702          | 2611.81        | VM14702        | DELTA DENTAL                            | TWP VISION INSUR APR19            |
| 14703          | 359.04         | VM14703        | VISION SERVICE PLAN - (OH)              | TWP VISA CHARGES FEB-MAR          |
| 14704          | 763.98         | VM14704        | PNC BANK                                | FIRE DEPT EMS SUPPLIES            |
| 14705          | 347.01         | VM14705        | BOUND TREE MEDICAL, LLC                 | FIRE DEPT UNIFORM PANTS           |
| 14706          | 117.21         | VM14706        | GALLS, LLC - DBA ROY TAILORS UNIFORMS   |                                   |
|                |                |                |   | Total Amount of Pending Warrants  |
|                |                |                |   | 154801.52                         |

CASH SUMMARY BY FUND  
Concord Township [2019]

date: 03/27/19

| FUND  | Starting Balance 01/01/19 | Total Receipts | Transfers In (MEMO ONLY) | Advances In (MEMO ONLY) | Total Receipts | Expenditures | Transfers Out (MEMO ONLY) | Advances Out (MEMO ONLY) | Ending Balance YTD |
|---|---------------------------|----------------|--------------------------|-------------------------|----------------|--------------|---------------------------|--------------------------|--------------------|
| 01 -GENERAL                                 | 5782576.90                | 578466.25      | 0.00                     | 0.00                    | 6361043.15     | 206115.84    | 0.00                      | 0.00                     | 6154927.31         |
| 02 -MOTOR VEHICLE LICENSE TAX               | 7260.45                   | 4126.16        | 0.00                     | 0.00                    | 27986.59       | 712.37       | 0.00                      | 0.00                     | 27274.22           |
| 03 -GASOLINE TAX                            | 13463.24                  | 27168.02       | 0.00                     | 0.00                    | 104213.94      | 50129.58     | 0.00                      | 0.00                     | 54084.36           |
| 05 -CEMETERY                                | 470083.11                 | 1387300.00     | 0.00                     | 0.00                    | 13965.43       | 30.00        | 0.00                      | 0.00                     | 13935.43           |
| 10 -FIRE DISTRICT                           | 1437563.48                | 216993.98      | 0.00                     | 0.00                    | 1957394.16     | 635390.26    | 0.00                      | 0.00                     | 1222003.90         |
| 11 -ROAD DISTRICT                           | 0.00                      | 0.00           | 0.00                     | 0.00                    | 1654557.76     | 39006.68     | 0.00                      | 0.00                     | 1615551.08         |
| 14 -MAINTENANCE FACILITY-ROAD               | 0.00                      | 0.00           | 0.00                     | 0.00                    | 0.00           | 0.00         | 0.00                      | 0.00                     | 0.00               |
| 14A-FEMA                                    | 0.00                      | 49814.00       | 0.00                     | 0.00                    | 49814.00       | 0.00         | 0.00                      | 0.00                     | 49814.00           |
| 14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG) | 0.00                      | 0.00           | 0.00                     | 0.00                    | 0.00           | 0.00         | 0.00                      | 0.00                     | 0.00               |
| 14C-PUBLIC WORKS COMMISSION GRANT FUND      | 0.00                      | 0.00           | 0.00                     | 0.00                    | 0.00           | 0.00         | 0.00                      | 0.00                     | 0.00               |
| 14D-GENERAL (ONE) RETIREMENT(MAINT.FACILITY | 0.00                      | 0.00           | 0.00                     | 0.00                    | 0.00           | 0.00         | 0.00                      | 0.00                     | 0.00               |
| 21 -CAPITAL FUNDS                           | 0.00                      | 0.00           | 0.00                     | 0.00                    | 0.00           | 0.00         | 0.00                      | 0.00                     | 0.00               |
| 23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX    | 33327.65                  | 8725.84        | 0.00                     | 0.00                    | 44053.49       | 0.00         | 0.00                      | 0.00                     | 39652.20           |
| TOTAL ALL FUNDS                             | 7939921.92                | 2273106.60     | 0.00                     | 0.00                    | 10213028.52    | 4401.29      | 0.00                      | 0.00                     | 9277242.50         |